

**Lake Land College  
Board of Trustees  
District #517**



Regular Board Meeting No. 601  
Webb Hall, Room 081, Mattoon, IL  
January 9, 2017

**Minutes**

Call to Order.

Chairman Gary Cadwell called the January 9, 2017 regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in Webb Hall, room 081, Mattoon.

Roll Call.

**Trustees Present:** Mr. Gary Cadwell, Chairman; Dr. Robert Luther; Ms. Doris Reynolds, Secretary; Mr. David Storm, Vice Chair; Mr. Mike Sullivan and Ms. Jensyn Morrison, Student Trustee.

**Trustees Absent:** Ms. Ann Deters and Mr. Bruce Owen.

**Others Present:** Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Mr. Bryan Gleckler, Vice President for Business Services; Ms. Jean Anne Grunloh, Senior Executive to the President; Dr. Jim Hull, Vice President for Workforce Solutions and Community Education; Dr. Tina Stovall, Vice President for Student Services and members of the staff, community and media.

Approval of Consent Items.

Trustee Luther moved and Trustee Storm seconded to approve the following consent items:

1. Approval of minutes of December 12, 2016 regular meeting.
2. Approval of minutes of December 12, 2016 closed session.
3. Approval of agenda of January 9, 2017 Board of Trustees meeting.
4. Approval of bills for payment and travel expenses which were reviewed by the Finance Committee and presented by the College administration with full

assurance they have been prepared in good faith to follow all applicable laws and Board policy. Summary of bills include:

Education Fund	\$	507,156.68
Building Fund	\$	29,022.08
Site & Construction Fund	\$	336,533.36
Bond & Interest Fund	\$	-
Auxiliary Services Fund	\$	88,530.57
Restricted Purposes Fund	\$	210,058.17
Working Cash Fund	\$	-
Audit Fund	\$	10,800.00
Liability Insurance Fund	\$	20,065.00
Student Accts Receivables	\$	33,253.70
Total	\$	1,235,419.56

5. Destruction of tape recording of July 13, 2015 Resource and Development Committee Closed Session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Luther, Reynolds, Storm, and Sullivan. No: None.

Absent: Deters and Owen. Student Advisory Vote: Morrison voted yes.

**Motion carried.**

Public Hearing Concerning the Intent of the Board of Trustees to Sell \$1,330,000 Funding Bonds for the Purpose of Paying Claims against the District.

At 6:01 p.m., Chair Cadwell announced that the Board of Trustees would conduct a public hearing to receive public comments on the proposal to sell \$1,330,000 Funding Bonds for the purpose of paying claims against the District and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto.

Chair Cadwell opened the discussion and explained that the reasons for the proposed issuance of the Bonds were as follows: To pay the Debt Certificates, Series 2016, of the District, issued to finance energy efficiency, parking and roadway improvements for the District.

Chair Cadwell asked for additional comments from the Trustees. There were none.

Chair Cadwell asked for oral or written testimony or any public comments concerning the proposed issuance of the Bonds. There were none.

Chair Cadwell then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

At 6:02 p.m., Trustee Sullivan moved and Trustee Storm seconded the motion that the Hearing be finally adjourned.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Luther, Reynolds, Storm, and Sullivan. No: None.

Absent: Deters and Owen. Student Advisory Vote: Morrison voted yes.

**Motion carried.**

#### Hearing of Citizens, Faculty, and Staff.

Mr. Dave Seiler, History Instructor, asked to address the Board in regards to policy revisions which the Board will be asked to approve later in the meeting. He said he wished to thank Dr. Tina Stovall, Vice President for Student Services, and the administration for including various faculty members in the recent discussions to implement recommended changes to the policies and procedures related to student complaints and grievances. He expressed gratitude for the shared governance in this matter.

There were no additional comments.

#### **Committee Reports**

##### ICCTA/Legislative.

Trustee Mike Sullivan said that if there is no resolution to the state budget impasse by January 10, 2017 then the new state leaders will be sworn in for the 100<sup>th</sup> General Assembly and the process will start over for approval of a state budget.

##### Resource & Development.

Committee Chair Ms. Doris Reynolds said the Committee had not met since the last regular Board meeting and she had no report at this time.

##### Finance.

Committee Chair Mr. Dave Storm said the Finance Committee met recently to review several items that will appear later in the agenda. He said that he will make comments on specific topics when discussion arises per the agenda.

Buildings & Site.

Committee Chair Dr. Robert Luther said the committee had not met since the last regular Board meeting and he had no report at this time.

Student Report.

Student Trustee Ms. Jensyn Morrison highlighted various College athletic statistics and accomplishments, upcoming student events, and recent activities hosted by the student ambassadors and members of the Student Government Association.

President's Report.

Dr. Bullock said:

- Trustee Mike Sullivan has been nominated by the College for the ICCTA Ray Hartstein Trustee Achievement Award. Mr. Sullivan has been a Lake Land College trustee for 30 years—a milestone few college trustees attain. He has served three times as board chairman and has also served on the state-wide ICCTA Legislative Committee for more than 25 years, including two years as chair and one term as ICCTA President.
- As of Monday, January 9<sup>th</sup>, Full-Time Equivalent (FTE) enrollment for the Spring 2017 semester is up 2.1 percent, while headcount is up 3.1 percent. Kudos to all of the College faculty and staff for their commitment to ensuring every student is afforded the opportunity for a quality education at Lake Land.
- The Illinois Board of Higher Education announced Lake Land College will receive \$428,571.42 in supplemental funding to help support essential operations. This additional financial appropriation brings the total state funding received by Lake Land for FY2017 to 54.2% of FY2015 levels for general operations. This supplemental funding allows Lake Land College to lessen the impact of budgetary reductions that were assumed in balancing this year's budget.

**Business Items**

**Non-Action Items**

Faculty Focus on Advancing Student Success.

Mr. Ryan Orrick, Ag Division Chair and Ag Instructor, presented information on a new elective course he has developed for students titled Livestock Merchandising. He said the course offers specific emphasis on digital and social media technologies affecting the field and will utilize guest speakers from throughout the U.S.

Proposed Revisions to Board Policy 05.04.08 – Bereavement Leave.

Mr. Bryan Gleckler, Vice President for Business Services, presented on recommended changes to the above-referenced Policy. Trustees reviewed details of the proposed changes. Mr. Gleckler reported that the proposed revisions are required in order for Lake Land College to be compliant with Public Act 99-0703 which provides a maximum of two weeks (10 work days) of unpaid leave for bereavement of an employee's child. He also said proposed revisions will be submitted to the Board for approval during the February 13, 2017 Board meeting.

Proposed Revisions to Board Policy 06.07 –Baccalaureate/Transfer Program Guarantee.

Dr. Stovall presented on recommended changes to the above-referenced Policy. Trustees reviewed details of proposed revisions. Dr. Stovall said that the Chair for Counseling and Judicial Affairs now serves as the Transfer Coordinator, and proposed revisions to this Policy identify the Transfer Coordinator as the individual with whom a student would work if there is a concern regarding transferability of courses. Dr. Stovall also said that proposed revisions will be submitted to the Board for approval during the February 13, 2017 Board meeting.

Calendar of Events.

Trustees received a calendar of upcoming events.

Correspondence.

Trustee reviewed three items of correspondence.

**Action Items**

Approval of 2018-2019 and 2019-2020 Academic Calendars.

Dr. Stovall presented the proposed 2018-2019 and 2019-2020 Academic Calendars. Trustees reviewed summaries of both calendars. Dr. Stovall said that the Academic and Enrollment Calendar Committee has completed its work to recommend the calendars and that the calendars comply with relevant Board policies, ICCB requirements, and the Agreement between the Board and the Lake Land College Faculty Association.

Trustee Storm motioned and Trustee Luther seconded to approve the 2018-2019 and 2019-2020 Academic Calendars as presented.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Luther, Reynolds, Storm, and Sullivan. No: None.

Absent: Deters and Owen. Student Advisory Vote: Morrison voted yes.

**Motion carried.**

Approval of Proposed Revisions to Board Policies:

- a. 07.06 - Residency.
- b. 07.29 - Concerns and Grievances.
- c. 07.29.01 - Records of Student Complaints.

President Bullock said that Trustees reviewed proposed revisions to the three above-referenced Policies during the December 12, 2016 Board meeting, and the administration has received no questions or requests for changes.

Trustee Sullivan motioned and Trustee Storm seconded to approve revisions as presented to Board Policy 07.06 – *Residency*, Policy 07.29 – *Concerns and Grievances*, and Policy 07.29.01 – *Records of Student Complaints*.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Luther, Reynolds, Storm, and Sullivan. No: None.

Absent: Deters and Owen. Student Advisory Vote: Morrison voted yes.

**Motion carried.**

Approval of Faculty Seniority Listing.

Mr. Jon Althaus, Vice President for Academic Services, presented on the proposed Faculty Seniority Listing effective January 9, 2017. He said that Chapter 22 of the Illinois Revised Statutes, paragraph 103B-5, requires each community college district to establish a faculty seniority list no later than February 1 of each year and that this list must then be distributed to appropriate employee representatives.

Trustee Reynolds motioned and Trustee Sullivan seconded to approve the Faculty Seniority Listing effective January 9, 2017 as presented.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Luther, Reynolds, Storm, and Sullivan. No: None.

Absent: Deters and Owen. Student Advisory Vote: Morrison voted yes.

**Motion carried.**

Acceptance of Reporting of November 2016 Financial Statements.

Trustees reviewed the November 2016 Financial Statements and a memorandum from Ms. Madge Shoot, Comptroller, highlighting variances for the Statements.

Trustee Storm said the Finance Committee reviewed the November 2016 Financial Statements and the Committee's consensus was to recommend to the Board approval of the Statements as presented.

Trustee Storm moved and Trustee Luther seconded to accept the November 2016 Financial Statements as presented.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Luther, Reynolds, Storm, and Sullivan. No: None.

Absent: Deters and Owen. Student Advisory Vote: Morrison voted yes.

**Motion carried.**

Approval of 2017 Schedule of Board of Trustees Meetings.

Trustees reviewed the proposed schedule of regular Board meetings to be held in 2017. Dr. Bullock said that the schedule also includes a special meeting date for the Annual Organizational meeting due to the timing of the Trustee elections. He also said that regular meetings will no longer be held at the Workforce Development Center since the College no longer owns that facility.

Trustee Reynolds motioned and Trustee Sullivan seconded to approve the 2017 Schedule of Board of Trustees Meetings as presented.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Luther, Reynolds, Storm, and Sullivan. No: None.

Absent: Deters and Owen. Student Advisory Vote: Morrison voted yes.

**Motion carried.**

Approval of Resolution No. 0117-038 setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds for the purpose of paying claims against the District, and directing that notice of such intention be published as provided by law.

Trustees reviewed details of the above-referenced Resolution. Chair Cadwell said a hearing was held earlier in the meeting regarding the intent of the College to issue bonds in the amount of \$1,333,000. Mr. Gleckler said this is the next phase in the bond issuance process as approved by the Board during the December 12, 2016 Board meeting for the debt certificates to pay for the West Building Energy Upgrade and Parking Lot/Roadway Repairs.

Trustee Storm said the Finance Committee reviewed this Resolution and the Committee's consensus was to recommend to the Board approval of the Resolution as presented.

Trustee Storm motioned and Trustee Luther seconded to approve Resolution No. 0117-038 as presented setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the

intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds for the purpose of paying claims against the District, and directing that notice of such intention be published as provided by law. A full and complete copy of the Resolution is attached to and part of these minutes.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Luther, Reynolds, Storm, and Sullivan. No: None.

Absent: Deters and Owen. Student Advisory Vote: Morrison voted yes.

**Motion carried.**

Approval of Human Resources Report.

Dr. Bullock presented on various personnel actions included in the proposed Human Resources Report.

Trustee Reynolds moved and Trustee Sullivan seconded to approve the Human Resources Report as follows:

**The following employees are recommended for leave**

Browning, Braddi	FMLA	03/28/2017
Wilson-West, Danalyn	FMLA	12/21/2016

**Additional Appointments**

**The following employees are recommended for additional appointments**

	<b>Position</b>	<b>Effective Date</b>
<b>Part-time</b>		
Bowling, Emily	Special Needs Note Taker Primary Position is Print Shop Student Asst	12/21/2016
Burrell, Krista	Honors Experience Advisor Primary Position is Academic Counselor	01/03/2017
Frazier, Darrius	Newspaper Editor - Student Newspaper Primary Position is Bookstore Rush Worker	12/09/2016
Holsapple, Sheila	Center for Business and Industry Instr Primary Position is Adjunct Faculty BNA Sub	11/07/2016
Locke, Sarah	Bookstore Rush Worker Primary Position is Peer to Peer-Humanities	12/09/2016
Tingley, Joey	Center for Business and Industry Instr Primary Position is Allied Health BNA CIn Instr	11/07/2016
Warner, Elaine	Center for Business and Industry Instr Primary Position is Allied Health BNA CIn Instr	11/07/2016

**End Additional Appointments**

**The following employees are ending their additional appointment**

	<b>Position</b>	<b>Effective Date</b>
<b>Full-time</b>		



Heuerman, Dustin	Honors Experience Advisor	01/02/2017
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**Part-time**

Bruyn, Shari	Adjunct Faculty Math/Science	12/19/2016
McQueen, Michael	Newspaper Editor	12/01/2016
Repp, Matthew	College Work Study Business	12/19/2016

**New Hire-Employees**

The following employees are recommended for hire

	<b>Position</b>	<b>Effective Date</b>
<b>Unpaid Volunteer</b>		
Dickerson, Gayla	DOC First Aid/CPR Instructor/Unpaid	11/29/2016
Ford, Ross	DOC First Aid/CPR Instructor/Unpaid	11/29/2016
Garry, John	DOC First Aid/CPR Instructor/Unpaid	11/29/2016
Harmon, Laura	Work and Learn - Humanities	12/09/2016
Hatfield, Elizabeth	DOC First Aid/CPR Instructor/Unpaid	11/29/2016
Koester, Jay	Dual Credit Instructor	12/16/2016
Marshall, Christopher	DOC First Aid/CPR Instructor/Unpaid	11/29/2016
Nead, Kristin	Admissions Unpaid Intern	12/01/2016

**Full-time**

Winchester, Colleen	Sr. Human Resources Generalist and College Compliance Coordinator	01/10/2017
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**Full-time - Grant Funded**

Gravatt, Tomi	Associate Dean IYC Harrisburg	12/07/2016
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**Part-time**

Bampelenga Iyomi, Japhet	International Student Ambassador	12/02/2016
Boulu Lombo, Jonathan	International Student Ambassador	12/02/2016
Carr, Craig	Dual Credit Coordinator	12/13/2016
Daily, Jacob	Fitness Center Specialist	11/01/2016
Gursoy, Nurten Seval	International Student Ambassador	12/12/2016
Kamidi, Gloria	International Student Ambassador	12/12/2016
Luong, Nhu Quynh	International Student Ambassador	12/02/2016
Mabiala, Benjamin	International Student Ambassador	12/12/2016
Mboma, Rayanna	International Student Ambassador	12/02/2016
Mersman, LaurenSpecial	Needs Note Taker	12/15/2016
Moluba Ebali, Geonel	International Student Ambassador	12/12/2016
Moore, Trevor	Bookstore Rush Worker	12/01/2016
Nzuka, Eunice	International Student Ambassador	12/02/2016
Oh, Su Gyeong	International Student Ambassador	12/02/2016
Patel, Poojaben	International Student Ambassador	12/02/2016
Schmidt, Lindy	Kluthe Test Proctor	12/01/2016
St John, Daniel	Police Officer	01/03/2017
Tshilombo Kapinga, Raissa	International Student Ambassador	12/12/2016
Tshilombo Luvungula, Russel	International Student Ambassador	12/12/2016

Tshilombo, Gael	International Student Ambassador	12/12/2016
Wang, Rui	International Student Ambassador	12/02/2016

**College Work Studys**

Davis, Michael	College Work Study - Business	12/13/2016
Deters, Derrick	College Work Study - Physical Plant	12/12/2016

**Terminations/Resignations**

The following employees are terminating employment

	Position	Effective Date
<b>Full-time</b>		
Budde, David	Director of EMS (Retiree)	11/30/2016
Harris, Julie	Corr Ofc Asst-Dixon CC	01/04/2017
Hutti, Deborah	Assoc VP for Ed Services (Retiree)	12/31/2016
Reider, Kristina	Dual Credit Specialist (Retiree)	11/30/2016
Schlechte, Dawn	Director of Human Resources (Retiree)	12/31/2016
Weber, Andrew	Corr Ofc Asst - East Moline CC	01/06/2017

**Part-time**

Adams, Melanie	Special Needs Note Taker	12/22/2016
Beliz, Barbara	Bookstore Rush Worker	12/21/2016
Kearney, James	Adj Faculty Math/Science	12/20/2016
McDaniel, James	Adj Faculty Math/Science	12/19/2016
Oakley, Melissa	Adj Faculty Math/Science	05/30/2016
Parrish, Linda	Adj Faculty Math/Science	12/31/2013
Reinheimer, Jane	Adj Faculty Social Science	12/21/2016
Rhodes, Tracy	IDOC CPR Instructor	12/19/2016
Rueff, Bailey	Newspaper Ed Student News	09/11/2016
Shirley, Mark	Newspaper Ed Student News	11/06/2016
Stawski, Monika	IDOC CPR Instructor	12/19/2016
Watson, Blaine	Adj Faculty Math/Science	05/30/2014

**College Work Studys**

Bartels, Melissa	College Work Study-Allied Health	11/23/2015
Spearman, Ryan	College Work Study-Business	12/19/2016
Talley, Andrew	College Work Study Fitness Ctr	12/15/2016
Tribble, Timothy	College Work Study-Women's Bsktball	12/15/2016
Vargas, Stephanie	College Work Study-Business	12/19/2016

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Luther, Reynolds, Storm, and Sullivan. No: None.

Absent: Deters and Owen. Student Advisory Vote: Morrison voted yes.

**Motion carried.**

Adjournment.

Trustee Luther moved and Trustee Strom seconded to adjourn the January 9, 2017 meeting of the Lake Land College Board of Trustees at 6:32 p.m.

**Motion carried with unanimous voice vote approval.**

Approved By:

\_\_\_\_\_  
/s/Mr. Gary Cadwell, Board Chair

\_\_\_\_\_  
/s/Ms. Doris Reynolds, Board Secretary

\*Note – See Board of Trustees web page for any referenced attachments to these minutes.  
[https://www.lakelandcollege.edu/col/board\\_minutes/minutes\\_index.cfm](https://www.lakelandcollege.edu/col/board_minutes/minutes_index.cfm)

# Lake Land College

## Board of Trustees



RESOLUTION NUMBER: 0117-038

DATE: 1-9-17

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds for the purpose of paying claims against Community College District No. 517, Counties of Coles, Christian, Clark, Clay, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Macon, Montgomery, Moultrie and Shelby and State of Illinois, and directing that notice of such intention be published as provided by law.

\* \* \*

WHEREAS, pursuant to the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended (the “Act”), the Board of Trustees (the “Board”) of Community College District No. 517, Counties of Coles, Christian, Clark, Clay, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Macon, Montgomery, Moultrie and Shelby and State of Illinois (the “District”), is authorized to issue bonds to pay claims against the District; and

WHEREAS, the District has presently outstanding and unpaid claims in the aggregate amount of \$1,330,000 (the “Claims”), all of the Claims having been heretofore authorized and allowed for proper community college purposes; and

WHEREAS, there are not sufficient funds on hand and available with which to pay the Claims, and the Board of Trustees of the District has determined and does hereby determine that

it is necessary and in the best interests of the District that the Claims be paid from proceeds of bonds in the principal amount of \$1,330,000 (the “*Bonds*”); and

WHEREAS, before the Bonds can be issued pursuant to the Act, the Board must examine and consider the Claims and must adopt a resolution declaring the Claims to be authorized and allowed for proper community college purposes, set forth and describe in detail the Claims, declare its intention to issue the Bonds for the purpose of paying the Claims and direct that notice of such intention to issue the Bonds be given as provided by law; and

WHEREAS, the Board has examined and considered the Claims:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 517, Counties of Coles, Christian, Clark, Clay, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Macon, Montgomery, Moultrie and Shelby and State of Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

*Section 2. The Claims.* The Claims are attached hereto as *Exhibit A*, and it is hereby found, determined and declared that the Claims are presently outstanding and unpaid, were heretofore authorized and allowed for proper community college purposes and constitute valid and binding obligations of the District.

*Section 3. Declaration of Intent.* The Board does hereby determine and declare its intention to avail the provisions of Article 19 of the Code and to issue Bonds in the amount of \$1,330,000 for the purpose of paying the Claims.

*Section 4. Notice of Intent.* In accordance with the provisions of Section 5 of the Local Government Debt Reform Act of the State of Illinois, as amended, notice of said intention

to avail of the provisions of Article 3A of the Act and to issue the Bonds shall be given by publication of such notice once in *Journal Gazette-Times Courier*, the same being a newspaper of general circulation in the District.

*Section 5. Form of Notice.* The notice of intention to issue the Bonds shall be in substantially the following form:

**NOTICE OF INTENTION OF  
COMMUNITY COLLEGE DISTRICT NO. 517  
COUNTIES OF COLES, CHRISTIAN, CLARK, CLAY, CRAWFORD,  
CUMBERLAND, DOUGLAS, EDGAR, EFFINGHAM, FAYETTE, JASPER, MACON,  
MONTGOMERY, MOULTRIE AND SHELBY AND STATE OF ILLINOIS  
TO ISSUE \$1,330,000 FUNDING BONDS**

PUBLIC NOTICE is hereby given that on the 9th day of January, 2017, the Board of Trustees (the "*Board*") of Community College District No. 517, Counties of Coles, Christian, Clark, Clay, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Macon, Montgomery, Moultrie and Shelby and State of Illinois (the "*District*"), adopted a resolution declaring its intention and determination to issue bonds in the aggregate amount of \$1,330,000 for the purpose of paying presently outstanding and unpaid claims against the District, all of which unpaid claims have been heretofore authorized and allowed for proper community college purposes and it is the intention of the Board to avail of the provisions of Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and to issue said bonds for the purpose of paying such unpaid claims.

A petition may be filed with the Secretary of the Board (the "*Secretary*") within thirty (30) days after the date of publication of this notice, signed by not less than 12,193 voters of the District, said number of voters being equal to ten per cent (10%) of the registered voters of the District, requesting that the proposition to issue said bonds as authorized by the provisions of said Article 20 be submitted to the voters of the District. If such petition is filed with the Secretary within thirty (30) days after the date of publication of this notice an election on the proposition to issue said bonds shall be held on the 20th day of March, 2018. The Circuit Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended. If no

such petition is filed within said thirty (30) day period, then the District shall thereafter be authorized to issue said bonds for the purpose hereinabove provided.

By order of the Board of Trustees of Community College District No. 517, Counties of Coles, Christian, Clark, Clay, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Macon, Montgomery, Moultrie and Shelby and State of Illinois.

DATED this 9th day of January, 2017.

Doris Reynolds  
Secretary, Board of Trustees,  
Community College District No. 517,  
Counties of Coles, Christian, Clark, Clay,  
Crawford, Cumberland, Douglas, Edgar,  
Effingham, Fayette, Jasper, Macon,  
Montgomery, Moultrie and Shelby and State  
of Illinois

Gary Cadwell  
Chair, Board of Trustees,  
Community College District No. 517,  
Counties of Coles, Christian, Clark, Clay,  
Crawford, Cumberland, Douglas, Edgar,  
Effingham, Fayette, Jasper, Macon,  
Montgomery, Moultrie and Shelby and State  
of Illinois



*Section 6. Further Proceedings.* If no petition signed by the requisite number of voters is filed with the Secretary of the Board within thirty (30) days after the date of the publication of such notice of intention to issue the Bonds, the Board shall, by appropriate proceedings to be hereafter taken, fix the details concerning the issue of the Bonds and provide for the levy of a direct annual tax to pay the principal and interest on the same.

*Section 7. Severability.* If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

*Section 8. Repealer and Effective Date.* All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed and that this Resolution be in full force and effect forthwith upon its adoption.

Adopted January 9, 2017.

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Chair, Board of Trustees

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Secretary, Board of Trustees

**EXHIBIT A**

**CLAIMS**

\$1,300,000 Debt Certificates, Series 2016, dated December 21, 2016.

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF COLES     )

**CERTIFICATION OF MINUTES AND RESOLUTION**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 517, Counties of Coles, Christian, Clark, Clay, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Macon, Montgomery, Moultrie and Shelby and State of Illinois (the “Board”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 9th day of January, 2017, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds for the purpose of paying claims against Community College District No. 517, Counties of Coles, Christian, Clark, Clay, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Macon, Montgomery, Moultrie and Shelby and State of Illinois, and directing that notice of such intention be published as provided by law.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 72 hours in advance of the holding of said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that at least one copy of said agenda was continuously available for public review during the entire 72-hour period preceding said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Act and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 9th day of January,  
2017.

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Secretary, Board of Trustees

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF COLES     )

**NO PETITION CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees (the “*Board*”) of Community College District No. 517, Counties of Coles, Christian, Clark, Clay, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Macon, Montgomery, Moultrie and Shelby and State of Illinois (the “*District*”), and as such official I do further certify that pursuant to a resolution entitled:

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds for the purpose of paying claims against Board of Trustees of Community College District No. 517, Counties of Coles, Christian, Clark, Clay, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Macon, Montgomery, Moultrie and Shelby and State of Illinois, and directing that notice of such intention be published as provided by law.

(the “*Resolution*”) duly adopted by the Board on the 9th day of January, 2017, notice of intention of the District to issue \$1,330,000 Funding Bonds (the “*Notice*”) was published on the \_\_\_\_ day of January, 2017, in the *Journal Gazette-Times Courier*, the same being a newspaper of general circulation in the District, and was not posted electronically on the District’s World Wide Web pages.

I do further certify that no petition has ever been filed in my office as Secretary of the Board or has ever been presented to me as such official requesting that the proposition to issue said bonds be submitted to the voters of the District, but that I provided a petition form regarding the same to every individual requesting one.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 9th day of January,  
2017.

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Secretary, Board of Trustees

STATE OF ILLINOIS    )  
   ) SS  
 COUNTY OF COLES     )

**PETITION**

We, the undersigned, do hereby certify that we are voters of Community College District No. 517, Counties of Coles, Christian, Clark, Clay, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Macon, Montgomery, Moultrie and Shelby and State of Illinois, and as such voters, we do hereby request that the following proposition be submitted to the voters of said Community College District: “Shall the Board of Trustees of Lake Land Community College District No. 517, Counties of Coles, Christian, Clark, Clay, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Macon, Montgomery, Moultrie and Shelby and State of Illinois, be authorized to issue \$1,330,000 bonds for the purpose of paying claims against said Community College District as provided for by Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act?”; and we do hereby further request that the Secretary of said Board of Trustees of said Community College District certify said proposition to the County Clerks of The Counties of Coles, Christian, Clark, Clay, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Jasper, Macon, Montgomery, Moultrie and Shelby, for submission to said voters at the election to be held on the 20th day of March, 2018:

SIGNATURE	STREET ADDRESS OR RURAL ROUTE NUMBER	CITY, VILLAGE OR TOWN	COUNTY
_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____ County, Illinois
_____	_____	_____	_____ County, Illinois

The undersigned, being first duly sworn, deposes and certifies that he or she is at least 18 years of age, his or her residence address is \_\_\_\_\_ (Street Address), \_\_\_\_\_ (City, Village or Town), \_\_\_\_\_ County, \_\_\_\_\_ (State), that he or she is a citizen of the United States of America, that the signatures on the foregoing petition were signed in his or her presence and are genuine, that to the best of his or her knowledge and belief the persons so signing were at the time of signing said petition registered voters of said Community College District and that their respective residences are correctly stated therein.

Signed and sworn to before me this \_\_\_\_\_  
 \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_

\_\_\_\_\_  
 Illinois Notary Public

My commission expires \_\_\_\_\_

(NOTARY SEAL)